

Plymouth Safeguarding Adults Board Strategic Plan 2015/16



PLYMOUTH
CITY COUNCIL



**Plymouth
Safeguarding
Adults Board**

Strategic Plan 2015/16

Introduction



Plymouth Safeguarding Adults Board consider:

Everyone has the right to live their life free from violence, fear and abuse.

All adults have a right to be protected from harm and exploitation.

Not everyone can protect themselves.

All adults have the right to independence, which may involve risk.

The Government has set out the following six principles which provides the Board with a safeguarding framework:

- *Empowerment*
- *Protection*
- *Prevention*
- *Proportionality*
- *Partnership*
- *Accountability*

Under the Care Act 2014, Safeguarding Adult Boards are for the first time within a legislative framework. The Council, the Clinical Commissioning Group and the Police will work with the people of Plymouth, Board Partners and Stakeholders to achieve these principles

Strategic Plan 2015/16

Care Act Duties



Care Act 2014

Safeguarding duties apply to an adult who:

- has needs of care and support (whether or not the Local Authority is meeting any of those needs) **and**
- is experiencing, or at risk of, abuse or neglect **and**
- as a result of those care and support needs is unable to protect themselves from either the risk of, or the experience of abuse and neglect

The Board has three core duties:

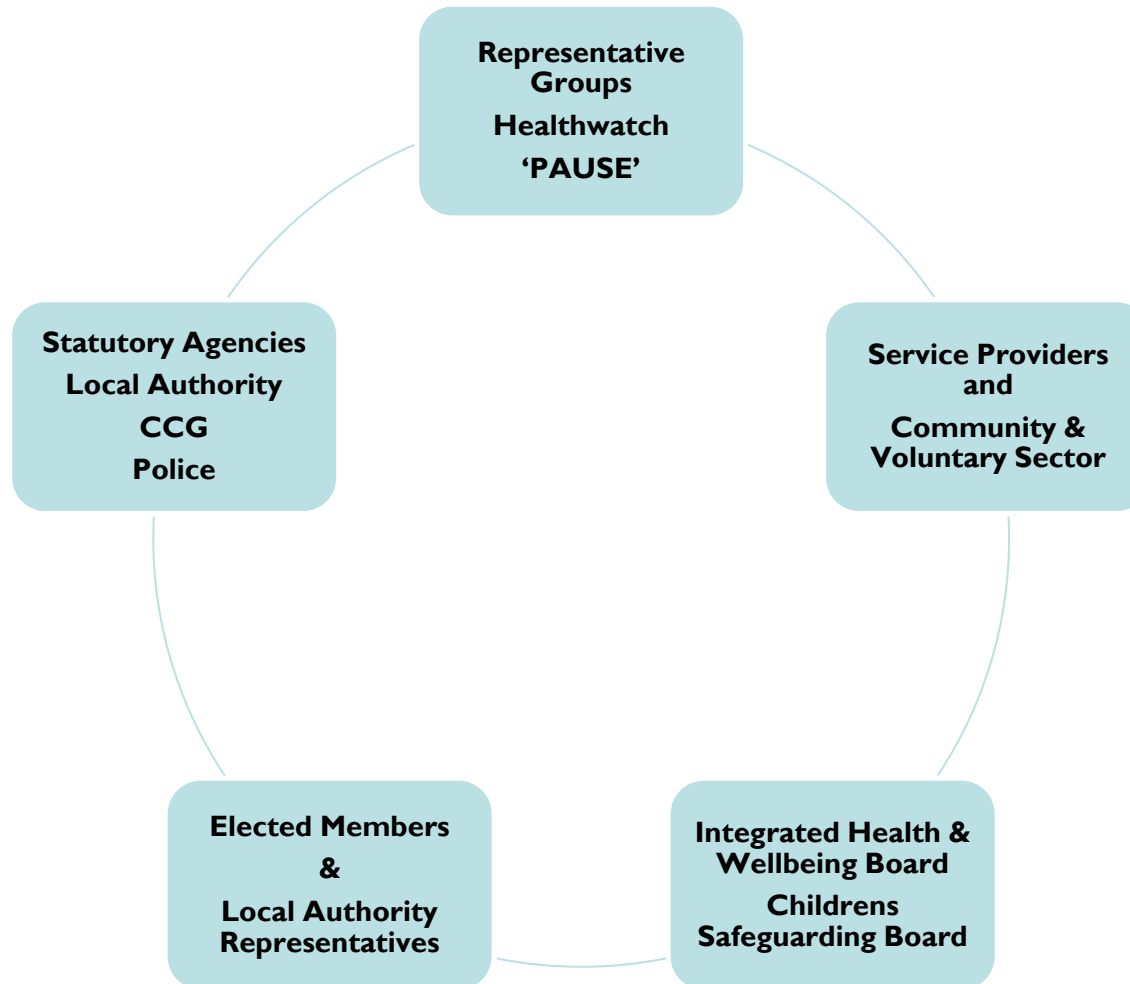
- It must publish a Strategic Plan each year
- It must publish an annual report
- It must conduct Safeguarding Adult Reviews

However the Strategic Plan is service driven and underpinned by:

- Quality & Performance
- Assurance & Governance
- Equality & Diversity

Strategic Plan 2015/16

Board Partners



Principles



- SAB member's commitment to supply staff and resources
- Commitment to user engagement throughout
- SAB partners/agencies/staff delegated actions within the strategic plan are accountable to the Board
- Any proposed changes to the Strategic Plan must be via the Executive Group in the first instance under a 'Proposal to Change'
- Delegated officers have the authority to agree actions on the behalf of the agency they represent
- Use of the escalation procedure up to and including the Executive Group for mediation and decisions

Strategic Plan 2015/16

Development Priorities



I. Service Development

I.1 Self Neglect

Developing strategies for responding to self neglect and people with complex needs who do not engage with services

I.2 Mental Capacity Act

Increase awareness of Advance Decisions and Lasting Powers of Attorney within services to ensure compliance with people's rights under the Act

I.3 Engagement & Participation

Undertake a review and make recommendations to increase engagement and participation with citizens and stakeholders. Develop further awareness of MSP (Making Safeguarding Personal) ensuring safeguarding should be person centred and outcome focused

Strategic Plan 2015/16

Development Priorities



2. Board Development

2.1 Care Act compliant

To comply with the duties under the Care Act and its statutory guidance relating to safeguarding

2.2 Quality & Performance Framework

Informed by Government and ADASS adult safeguarding policy and principles develop and agree a suitable quality and performance framework

2.3 Annual Report Framework

Develop and confirm an appropriate framework to report the work of the Board in 2015/16

2.4 Safeguarding Learning & Development Strategy

Review current learning and development activity in order to produce a revised strategy

Strategic Plan 2015/16

Service Objectives



| Service Objectives | Action | Timescale | Responsible agency/name |
|--|---|------------|--------------------------------|
| 1.1 Risk Management and Self-Neglect City Plan | The Board has recognised this work is a high priority based on local and national learning and research and commissioned a multi-agency working group to begin to address the issues | March 2016 | Local Authority & SAB Partners |
| 1.2 Mental Capacity Act | The Board has been advised agencies knowledge of <i>Advance Decisions and Lasting Powers of Attorney</i> is limited. Action for this year includes further awareness training and provision of information. | March 2016 | Local Authority |
| 1.3 Engagement and participation Making Safeguarding Personal (MSP) | The SAB self assessment identified the need for increased levels of engagement and participation. The Board Members will support work of the Lead Officer Group in progressing the MSP action plan | March 2016 | SAB Partners |

Strategic Plan 2015/16

Board Objectives



| Board Objectives | Action | Timescale | Responsible agency/name |
|--|--|--------------|-------------------------|
| 2.1 Care Act Compliance | Comply with duties under the Care Act and its statutory guidance related to Safeguarding | April 2015 | Local Authority & SAB |
| 2.2 Quality and Performance Framework | Agree self-assessment framework for Board assurance to inform the strategic plan 2016-17 | July 2016 | SAB Partners |
| 2.3 Annual Report Framework | Develop and agree an annual report framework | October 2015 | SAB Partners |
| 2.4 Learning & Development Strategy | Review current learning and development activity, making recommendations to the Board | October 2015 | Local Authority & SAB |

Strategic Plan 2015/16

Actions



Plymouth
Safeguarding
Adults Board



PLYMOUTH
CITY COUNCIL

| Service Objectives | Action | Timescale | Responsible agency/name |
|--|---|---|---|
| <p>1.1 Risk Management and Self-Neglect City Plan</p> | <ol style="list-style-type: none"> 1. Review existing Risk Management and Serious Self-Neglect Guidance 2. Develop person centred self-neglect policy and guidance in line with the Care Act 2014 3. Ensure a City wide multi-agency risk management and escalation processes are in place 4. Confirm lead agency responsibilities 5. Establish a single point of contact for coordination 6. Establish support systems for the named or key worker/coordinator 7. Develop a standard City wide multi-agency support plan process 8. Review Risk Management/Self-neglect meeting processes 9. Describe record keeping processes 10. Plan a consultation event to share findings with SAB Partners | <p>Action Plan to be completed by March 2016</p> | <p>Local Authority Lead</p> <p>Multi-agency Working Group</p> |

Strategic Plan 2015/16

Actions



Plymouth
Safeguarding
Adults Board



PLYMOUTH
CITY COUNCIL

| Service Objectives | Action | Timescale | Responsible agency/name |
|--|--|--|-----------------------------|
| <p>1.2 Mental Capacity Act Awareness</p> | <p>The Board has been advised agencies knowledge of Advance Decisions and Lasting Powers of Attorney is limited. Action for this year includes further awareness training and provision of information.</p> <ol style="list-style-type: none"> 1. Deliver Advance Decisions and Lasting Powers of Attorney training sessions 2. Provide 24 sessions in 2015/16 for up to 25 staff per session from targeted multi-agency partners 3. Provide Internet based and leaflet information to support awareness messages | <p>Action Plan to be completed by March 2016</p> | <p>Local Authority Lead</p> |

Strategic Plan 2015/16

Actions



Plymouth
Safeguarding
Adults Board



PLYMOUTH
CITY COUNCIL

| Service Objectives | Action | Timescale | Responsible agency/name |
|---|---|--------------------|-------------------------|
| <p>1.3 Engagement and participation</p> <p>Making Safeguarding Personal (MSP)</p> | <p>1. Utilise links with Healthwatch to provide engagement and participation information for the Board to be assured Safeguarding awareness is increasing year on year</p> <p>2. Continue to support and develop the PAUSE Group engagement and participation, and to consult members and people with care and support needs to increase their safeguarding awareness and provide feedback to the SAB</p> | <p>March 2016</p> | <p>SAB Executive</p> |
| | <p>3. Identify a task & finish group to develop an MSP work plan to ensure that multi-agency processes and organisational approach across agencies reflect the need for them to be person-led and outcome-focused.</p> | <p>August 2015</p> | <p>SAB Partners</p> |

Strategic Plan 2015/16

Actions



Plymouth
Safeguarding
Adults Board



PLYMOUTH
CITY COUNCIL

| Board Objectives | Action | Timescale | Responsible agency/name |
|----------------------------|---|-------------|--------------------------------|
| 2.1 Care Act Compliance | 1. Review Policy, Procedures, Guidance, Training and Public Information in line with Statutory Guidance | August 2015 | Local Authority Lead |
| | 2. Review the SAB Terms of Reference | July 2015 | SAB Partners |
| | 3. Review SAB Membership | April 2015 | SAB Partners |
| | 4. Undertake Safeguarding Adult Reviews (SAR) | As required | SAR Sub-group |
| | 5. Publish a SAB Strategic Plan | July 2015 | SAB Partners |
| | 6. Complete a SAB Annual report | March 2016 | Local Authority & SAB Partners |

Strategic Plan 2015/16

Actions



Plymouth
Safeguarding
Adults Board



PLYMOUTH
CITY COUNCIL

| Board Objectives | Action | Timescale | Responsible agency/name |
|--|--|--------------|-------------------------|
| 2.2 Quality and Performance Framework | 1. Identify Board Partners to form a task and finish group to research and develop an appropriate self assessment framework for option appraisal | July 2015 | SAB Partners |
| | 2. Task & Finish Group to present option appraisal to the SAB Executive Group | August 2015 | SAB Partners |
| | 3. Agree self assessment framework option | August 2015 | SAB Executive Group |
| | 4. Present self assessment framework option to SAB | October 2015 | SAB Chair |
| | 5. Agree timescales for completion of self assessment by Board Partners | October 2015 | SAB Partners |

Strategic Plan 2015/16

Actions



Plymouth
Safeguarding
Adults Board



PLYMOUTH
CITY COUNCIL

| Board Objectives | Action | Timescale | Responsible agency/name |
|-----------------------------------|---|----------------------|--------------------------------|
| 2.3 Annual Report Framework | 1. Identify Board Partners to form a task and finish group to research and develop an appropriate annual report framework | July 2015 | SAB Partners |
| | 2. Task & Finish Group to present annual report options to the SAB Executive Group | August 2015 | SAB Partner |
| | 3. Agree annual report framework | August 2015 | SAB Executive Group |
| | 4. Present annual report framework to SAB | October 2015 | SAB Chair |
| | 5. Completion of annual report | January - March 2016 | Local Authority & SAB Partners |
| | 6. Present findings to SAB Partners and Stakeholders | April 2016 | SAB Chair |

Strategic Plan 2015/16

Actions



| Board Objectives | Action | Timescale | Responsible agency/name |
|--|---|---------------------|---|
| 2.4 Learning & Development Strategy | 1. Identify Board Partners to form a task and finish group to review current safeguarding learning and development arrangements and make recommendations | July 2015 | Local Authority & SAB Partners |
| | 2. Task & Finish Group to present findings and recommendations to the SAB Executive Group | August 2015 | Local Authority & SAB Partners |
| | 3. Present recommendations to SAB and agree implementation for the revised learning and development arrangements | October 2015 | Local Authority |
| | 4. Report progress of implementation on revised learning and development arrangements | March 2016 | Local Authority |